



## 2022 Rental Rates

(last date of revision 1.19.22)

Rental Fee (BASED ON STANDARD 10-HR BLOCK) <sup>i</sup>	Commercial Rate	Non-Profit rate <sup>ii</sup>
<b>PREMIUM DATES:</b>		
Use of one floor (second or third floor)	\$6,500.00	\$6,500.00
Additional floor (second or third floor)	\$2,500.00	\$1,500.00
Entire Venue Buyout (includes Carnegie Courtyard, East and West Lawns)	\$10,000.00	\$8,000.00
<b>NON-PREMIUM DATES:</b>		
<b>Sunday – Wednesday:</b>		
Use of one floor (second or third floor)	\$4,500.00	\$3,500.00
Additional floor (second or third floor)	\$2,500.00	\$1,500.00
Entire Venue Buyout (includes Carnegie Courtyard, East and West Lawns)	\$8,000.00	\$5,500.00
<b>Thursday – Saturday:</b>		
Use of one floor (second or third floor)	\$5,500.00	\$3,500.00
Additional floor (second or third floor)	\$2,500.00	\$1,500.00
Entire Venue Buyout (includes Carnegie Courtyard, East and West Lawns)	\$9,000.00	\$5,500.00
<b>ALL DATES:</b>		
Storytime Gallery (includes first floor lobby and Nook open space)	\$2,000.00	\$1,500.00
MAP Conference Room Half Day = up to 5 hours Full Day = up to 10 hours	\$500 (1/2 Day) \$750 (Full Day)	\$500 (1/2 Day) \$750 (Full Day)
Carnegie Courtyard (only available in conjunction with indoor rental)	\$2,000.00	\$1,500.00
East or West Lawns (only available in conjunction with indoor rental)	\$1,000 each	\$625 each
Purchase load-in/out day (10 hours)	\$3,000.00	\$2,000.00

**Premium Dates** are determined according to historical demand for our event spaces in conjunction with building availability around large annual events in Civic Center Park.

**2022:**

- April 23, 30
- May 14, 21
- June 11
- July 29, 30
- August 12, 13
- September 23,24
- October 7, 8
- November 4

**Entire Building Buyout** includes all permitted interior and exterior spaces (subject to availability due to proximity to large events & festivals in the area).

Room Capacity	Banquet Rounds	Reception Style
First Floor – Storytime Gallery	60	150
Second Floor - Boettcher Cultural Pavilion	500	1000
Third Floor	500	1000
Full Venue	1060	2150
Carnegie Courtyard	70	200

**Included with rental but may be subject to availability:**

- 35 5.5' round tables
- 40 6' x 30" banquet tables
- 20 30" cocktail/cabaret tables
- 350 Padded Banquet chairs
- Two security staff for up to 8 hours each
- Basic setup, tear down and post-clean included in rental rate.

**Incidental fees may be charged depending on activity:**

- Required security staff will be determined by building management based on event details. Please work with your event coordinator to request a good faith estimate. \$35/hour per guard with a 4-hour minimum.
- Custodial staffing - \$40/hour per staff member with a 4-hour minimum.
- Additional labor costs will be applied if waste streams (recycling and compost) are contaminated. Cost is \$40/hr per staff member with a 4-hour minimum.

**Additional Rental Items (For a complete list of rental items rates please contact your event coordinator)**

- 12 4' x 8' stage panels with 16" rise: \$50 per section (set up and breakdown included in cost)
- Audio/Visual equipment – please inquire for rates and specs

To book the McNichols Civic Center Building for public or private events, or to make an appointment to view the space, please contact: **Angelo Powell-Sharp** [angelo.powell-sharp@denvergov.org](mailto:angelo.powell-sharp@denvergov.org) 720.865.5555

**Festivals and Events in Civic Center Park and Surrounding Areas:**

Festivals and events interested in utilizing the McNichols Building should refer to our published rental rates. Festivals interested in renting only our outdoor spaces, including the parking lot, west lawn, and east lawn (Carnegie Courtyard not included), must meet the following terms and conditions: The McNichols Building cannot have any other reservations on the books during your rental request. You must agree to clean and power wash any areas utilized, and return those areas to their pre-festival conditions. Fully executed contract, incidental costs and damage deposit apply for all rentals. If you need to block access to the parking area or Park Access Road, you will be required to provide alternative parking for all McNichols' permitted parkers either at bagged meters or parking lots in the immediate area (please see McNichols Property Guidelines and Maps document). East Lawn or West Lawn = \$1,000/day each. Both areas are available together for \$2,000/day.

<sup>i</sup>All room rental rates, excluding rates for the MAP Conference Room, are based on a 10-hour block. That block includes set up and tear down times. If you require more time, charges will be applied (\$500/hour for commercial clients - \$300/hour for non-profits). If clients exceed their contracted times, charges will be applied and taken from the damage deposits first. Client will be billed directly for any charges that remain after damage deposits are exhausted. The City and County of Denver reserves the right to adjust rental rates at any time unless there is a fully executed contract in place.

<sup>ii</sup> Non-Profit: organizations that hold a 501(c)(3) status, excluding organizations with 501(c)(6) status, which are defined as: “business leagues, chambers of commerce, real-estate boards, boards of trade, or professional football leagues (whether administering a pension fund for football players), not organized for profit and no part of the net earnings of which insures to the benefit of any private shareholder or individual.”